

**Village of Cambridge
Board Meeting
June 5, 2013
Agenda**

Announcement - Appointment of New Trustee

- Scott Lucey was appointed to complete the remainder of Val Reagan's Trustee term on May 2, 2013.

Community Events:

- Balloon Festival this weekend, June 7th, 8th and 9th . Anyone planning to attend the Opening Ceremonies or Pilots Breakfast?
 - FYI: Fireworks, June 7th

Report on Past Events and Other Community Activities:

- Memorial Day Parade

Public Comment – the public is welcome to comment on any issue they may have and/or any agenda item.

Presentations:

- Monolith Solar – Alan Dupuis has been working with Monolith to develop a proposal for putting solar panels on Village buildings in an effort to reduce electric costs for the Village.
 - Informational session, no action needed tonight
- Historic Hudson-Hoosic Partnership
 - Tracy Schneider has attended Partnership meetings and invited a representative to come and tell us about the Partnerships efforts.
 - Decision needed on a kisok

New Additions to the Agenda:

- Review of the Financial Abstract – As I am learning about the roles and responsibilities of the Mayor and the Board it has come to my attention that the Board is suppose to review and approve the Financial Abstract
- My recommendation: at each Board meeting the entire Board will review the abstract at the beginning of the meeting and then go into the regular agenda.

Mayor's Office Schedule for June

- June 7th – 8:00 am to 11:30 am
- June 11th – 8:00 am to 10:00 am
- June 21st – 8:00 am to 11:30 am
- June 25th 11:00 am to 1:00 pm
- The public is welcome to stop in during those office hours to speak to me and I will be in the office additional hours during the month, if people would like to just drop in.

Reorganization:

- Focus on Finances – the Mayor is working with the Village Clerk/Treasurer and a consultant to produce Board Reports, on monthly bases, which are routine financial reports that the Board needs to perform our financial responsibilities. These report will come from the Village's accounting software, Enhanced Business System.
 - Operating Statement which should include year-to-date expenditures compared to the budget;
 - Balance Sheet which should indicate the Village's cash level, with due to accounts, due from accounts and fund balance;
 - Payroll report which should include a trial balance for each payroll.
 - Treasurer's report which should give the Board the fund balance amount
- Auditing of Vouchers – Proposal to rotate the approval of vouchers among the Board members. Two Board members currently approve vouchers for the entire year – April 1 to March 31st.
 - Mayor (or designee if the Mayor is not available) to approve vouchers with one Board member. Board members will rotate every two months; Discussion – would this make it easier?
 - Motion to appoint the Mayor and one Board member who rotates every two months to approve vouchers, with the following schedule for 2013-2014 fiscal year....
- Financial Plan – Attached is a plan to review the Village's financial records and work toward routine preparation of reports, adequate internal controls, contracted payroll services, improved financial record keeping and training for the Clerk/Treasurer.
 - On June 3rd, Les Losaw, Bookkeeper, met with Bethany and myself to learn how to prepare a few basic reports.
 - Mr. Losaw is a bookkeeper and works for the Town of Thurman. His initial training visit was at no charge. Future assistance would be billed at \$25 per hour plus travel. Mr. Losaw was choose because he currently works with the same accounting software that the Village uses.
 - Discussion of the financial plan and approval to proceed.

Committee assignments:

Committee assignments are being finalized and the committees are encouraged to set an initial meeting to plan their work for the year.

- Police Committee – Valerie Reagan, Sara Kelly, Scott Lucey
- Fire Department Liaison – Rick Lederer-Barnes, Alan Dupuis
- DPW Liaison – Alan Dupuis
- Utilities – Rick Lederer-Barnes
 - Cable TV
 - Celebrations
 - Street Lights – Alan Dupuis
 - Trees
 - Landfill
 - Sewer
 - Water

- Pollution
 - Technology
- Youth
- Parks and Recreation
 - Skate Park
 - Playground
 - Durrin Park
- Development – Rick Lederer-Barnes, Sara Kelly, Val Reagan
 - Economic Development
 - Tourism
 - Comprehensive Plan
- ZEO, Planning Board and Zoning Board of Appeals Liaison – Rick Lederer-Barnes, Alan Dupuis
- Library – Sara Kelly

Project Leads and Committees:

These committees will include community members with an interest or expertise in the areas.

- Review of Village Technology Needs, including office phones, cell phones, internet, etc. – Val Reagan, Scott Lucey, Community member – Jim Sweeney
- Solar Technology – Alan Dupuis, Tracy Schneider
- Gross Receipt Tax – Alan Dupuis, Sara Kelly, Bethany Witham
- Review of the Purchasing Procedure – Valerie Reagan
- Rewrite of Sign Zoning – Rick Lederer-Barnes, Alan Dupuis, Sara Kelly, Val Reagan
- Historic Preservation – Historically Significant Structure Ordinance – Val Reagan
- Review of the Internet Use Policy – Valerie Reagan
- Oversight of payroll and review of time sheets
- Open meetings law – posting of meeting notices, posting of board packets – Bethany Witham, Sara Kelly
- Board training
- Village office staff training
- Liaison to the Office to the State Comptroller's Office
- Review of the Annual Update Document (once a year) – Val Reagan, Rick Lederer-Barnes, Alan Dupuis, Sara Kelly
- Development and Updating of a Policy and Procedures Manual – Sara Kelly, Tracy Schneider

Approval of Minutes:

- May 1, 2013 – any corrections, motion to approve

2012-2013 Fiscal Year Budget

- At the end of each fiscal year the Board needs to review the year-to-date expenditures and make budget adjustments where necessary. By law the Village cannot spend over the line item amounts published in the annual budget. Any unused funds will be allocated to the unappropriated fund balance, a capital reserve, or account designated by the Board.

- Board review of year-to-date expenditures to make budget adjustments, as necessary, to be schedule as soon as a report is ready to be reviewed.

2013-2014 Fiscal Year Budget

- Police and DPW were given the opportunity to modify line items in their budgets. Are there any modifications proposed?
- Motion to approve modifications if any.

Department Reports:

- Police
 - Activities for the past month
 - report highlights
- DPW
 - Activities for the past month
 - Report highlights
 - Flooding at 6 Avenue A
 - Hours of old dump for yard waste disposal – no change at this time
- Main Street Pedestrian Project
 - Progress report on work and submitting the final grant paperwork
- Fire Department
 - Report
- Fire House Capital Campaign Committee Report
 - Meeting May 2nd
 - Meeting May 25th
 - Tentative Committee members
 - Paul Baker (Fire Department)
 - Leslie Green (Fire Department)
 - Scott Lucey (Village Board member but participating as an individual)
 - Alan Dupuis (Village Board member but participating as an individual)
 - Gordon Frisbee (Village Resident)
 - Bob Wright (Village Resident)
 - To be invited – Town of White Creek Council person or designee
 - To be invited – Town of Cambridge Council person or designee
 - To be invited – Town of Jackson Council person or designee
 - Next meeting June 25th, 7 pm at the Fire House
 - Progress report on setting up accounts
- Attorney
 - Report
 - Ackley Building – Progress on court proceeding
 - County Government Operations Committee – Bill McCarty follow-up
 - Attorney - Notice of Petition - Hoffer vs Village of Cambridge - Review of Real Property Assessments
- Clerk
 - Our clerk/treasurer has prodeuced our first reports from the Enhanced Business System:
 - Review of Operating Statement

- Review of First Balance Sheet
 - Review of Treasurers Report
 - Deputy Clerk schedule for the month of June – see attached
- Village Office hours for the month of June – we will continue the same office schedule set up in May
 - 8 to 4, Monday, Wednesday, Thursday and Friday; 8 to 1 on Tuesday; the office will be closed from 11:30 to 12:30 for lunch Monday, Wednesday, Thursday and Friday
- Bethany has completed Basic and Advance Excel training
- Clerk's report
- Youth
 - Report highlights
 - Youth Commission expenditures – correction of Village accounting, accept the repayment plan
 - Motion to accept the repayment plan as presented
 - walking program proposal
 - follow-up of questions from May Board meeting
 - issues: use of Village Insurance; connection to old proposal for walking trails (Mike Telford, Sue Van Hook, Town of White Creek)
 - Board member to follow-up and work with Meghan
- Assessor
 - Report highlights
- Historian
 - Report highlights
- Zoning Enforcement
 - Report highlights
 - Review of fee schedule for an interpretation of the Zoning Law – currently \$100
- Library
 - Librarian
 - Cindy Maguire official started June 1st
 - Report highlights
- Zoning Board of Appeals
 - Report highlights
- Planning Board
 - Report highlights
- Mayor's Report
 - NYCOM conference report

Projects:

- Economic Development
 - The Mayor of Hoosick Falls may be interested in work with us on projects
- Personnel Manual
 - Does anyone have an electronic copy of the last draft
- LARAC concert series
 - Need to decide who can sell food or hold a fund raiser at the concerts
 - United Way, perhaps the Fire House Committee

- Need Board member to attend each concert
 - June 16
 - July 14
 - July 28
 - August
 - August
- Need to approve contract for the Bands
- DOT – Possible Sidewalk grant – need Board member to follow-up
- 204 HUD funding for home repair – need Board member to follow-up

Correspondence

- In packet – highlights
 - Mandy's contributed two trees which were planted at the Tot Park
 - Washington County property auction

Old Business

- New operators of the Transfer Station – any feedback?
- Three old grants that need to be finalized
 - Fire Department Grant – Bethany
 - Skate Park – Bethany, Tracy and Naomi
 - Street Signs – Bethany, Rick and Sarah Ashton
- Jerome Drive
 - Rick Meecham is following up to his previous request for assistance
 - Street signs
 - Lot signs
 - Need a Board member to follow-up
- Girl Scouts Sidewalk Project
 - Near the White Creek Town Offices
 - Need Board member to follow-up

Other Business to come before the Board

- New York State Department of Environmental Conservation
 - Solar Energy Development at Closed Landfills - EPA offering free feasibility studies to municipalities who have landfill sites that have the potential to support renewable energy systems, responded yes to the feasibility study.
 - Board member needed to follow-up on feasibility study

Executive Session – if needed



Bethany Witham <cambridgeclerk@gmail.com>

Fireworks

2 messages

Cambridge Valley Chamber of Commerce <cambridgechamber@gmail.com>

Thu, May 23, 2013 at 8:13 AM

To: Bethany Witham <cambridgeclerk@gmail.com>

This email is to inform the Village of Cambridge that the Cambridge Valley Chamber of Commerce will host a fireworks display by Alonzo on Friday, June 7th at approximately 9:00 p.m. in the Cambridge Guest Home Park.

Please let me know if you require anything from us.

Meaghan Wilkins, President

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Cambridge Valley Chamber of Commerce

518-677-0887

www.cambridgenychamber.com

Bethany Witham <cambridgeclerk@gmail.com>

Thu, May 23, 2013 at 9:03 AM

To: Cambridge Valley Chamber of Commerce <cambridgechamber@gmail.com>

Thanks Meaghan, I will notify the Board and you are all set.

[Quoted text hidden]

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Bethany Witham

Clerk/Treasurer

W: (518) 677-2622

C: (518) 681-0723

F: (518) 677-3916

Like us on Facebook @ village of Cambridge NY



Bethany Witham <cambridgeclerk@gmail.com>

Trees for Our Town - Mandy's Spring Nursery

2 messages

Heather Sweet <heathermsweet@gmail.com>

Tue, May 28, 2013 at 9:54 AM

To: "&#39,Sara Kelly&#39," <trusteekelly@cambridgeny.gov>

Cc: Bethany Witham <cambridgeclerk@gmail.com>, Mike Telford <mtelford@cambridgeny.gov>, Rick Lederer-Barnes <rlederer@behanplanning.com>

Hi Sara-

We received two free trees from Mandy's Nursery in Granville, as part of their "Trees for Our Town" program. Annually they offer local towns and village the chance to choose from a selection of trees that they will donate to a public space (park, playground, etc). Can you post something on the website as a thank you to Mandy's? Both trees were planted at the skate park/playground behind the municipal building.

Thanks,
Heather Sweet

Bethany Witham <cambridgeclerk@gmail.com>

Tue, May 28, 2013 at 10:09 AM

To: Heather Sweet <heathermsweet@gmail.com>

Cc: "&#39,Sara Kelly&#39," <trusteekelly@cambridgeny.gov>, Mike Telford <mtelford@cambridgeny.gov>, Rick Lederer-Barnes <rlederer@behanplanning.com>

I will put in the Board packet as well.

[Quoted text hidden]

—

*Bethany Witham**Clerk/Treasurer**W: (518) 677-2622**C: (518) 681-0723**F: (518) 677-3916**Like us on Facebook @ village of Cambridge NY*

FRED PRIOR SEMINARS CAREERTRACK.

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Microsoft Excel: The Basics

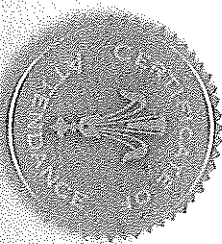
.6 CEUs (6 contact hours)

Presented to:

Bethany Whitman

Date:

5.21.13



William B. Hayes
Executive Director & CEO

The recipient earned continuing education units in accordance with the guidelines established by the National Task Force on Continuing Education for completion of the program.

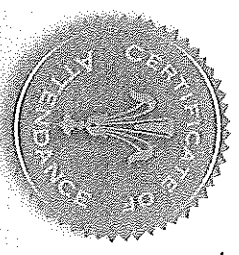
FRED PRYOR SEMINARS CAREERTRACK

divisions of PARK University Enterprises, Inc.
www.pryor.com

Microsoft® Excel® Beyond the Basics

.6 CEUs (6 contact hours)

Presented to: Bethany Wilhany Date: 5.22.13



William B. Hays
Executive Director & CEO

The recipient earned continuing education units in accordance with the guidelines established by the National Task Force on Continuing Education for completion of the program.

**VILLAGE OF CAMBRIDGE
VITAL STATISTICS REPORT
JUNE 2012 - MAY 2013**

MAY 2013

30	Transcripts/Certified Copies Birth Certificates
0	New Birth Certificates - Home Births
0	Long Form Birth Certificate (issued from Albany)
0	Death Certificates (copies)
0	New Death Certificates - Funeral Home
0	Genealogy Search

TOTAL RECEIPTS:	\$300.00
"NO CHARGE" ISSUED	(\$10.00)
ACTUAL TOTAL RECEIPTS	\$290.00

<i>TOTAL RECEIPTS MAY 2012:</i>	<i>\$140.00</i>
	<i>0</i>

YEAR-TO-DATE

271	Transcripts for Birth Certificates
3	New Birth Certificates - Home Births
0	Long Form Birth Certificate (issued from Albany)
16	Death Certificates (copies)
41	New Death Certificates - Funeral Home
0	Genealogy Search

TOTAL FISCAL YEAR-TO-DATE RECEIPTS:	\$3,090.00
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<i>TOTAL Y-T-D RECEIPTS (SAME PERIOD) 2011/12:</i>	<i>\$3,250.00</i>
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Tracy Schneider
Registrar



VILLAGE OF CAMBRIDGE
VITAL STATISTICS REPORT

FISCAL YEAR: JUNE 2012 – MAY 2013

COPIES ISSUED
FYE 2013 TOTALS

271	Transcripts for Birth Certificates
3	New Birth Certificates - Home Births
0	Long Form Birth Certificate (issued from Albany)
16	Death Certificates (copies)
41	New Death Certificates - Funeral Home
0	Geneology Search

TOTAL FISCAL YEAR-TO-DATE RECEIPTS: \$3,090.00

TOTAL Y-T-D RECEIPTS (SAME PERIOD) 2011-2012: \$3,250.00

TOTAL Y-T-D RECEIPTS (SAME PERIOD) 2010-2011: \$3,320.00

JS 5/28/13

Cambridge Group Walking Program

Purpose:

To promote physical activity to community members of all ages.

Why a group walking program?

Research indicates that people are more apt to participate in physical activity with social support.

Walking is an easy, inexpensive way to exercise.

Participants:

All community members, any age!

For a low fee participants may sign up to be in the walking club. This fee will cover the cost of a t-shirt, and any other incidentals we may run into. (Publicity, maps, water bottles etc) I am thinking \$10 per person or \$25 for a family annually.

When/How:

Ideally I would like to begin with 2-3 groups who will meet 2 times per week for group walking. A seniors group, a parent/child group, a fitness group (open to any age but will be more vigorous walking/running).

Will need to find 1 volunteer walk leader per group. This person will be trained in CPR/First Aid, lead the group in pre and post group stretches, keep track of miles walked, etc. They will also assist me in promotion, reminders to participants etc.

Special Events:

Would be fun to have themed walks a few times per year. For example an Earth Day Walk that would include walking/road litter pick up.

Competitions could eventually occur for individuals who walk the most miles etc.

Needs from Village:

Support the program though having the program covered by Village insurance. (Will also have participants sign a waiver)

Help with promotion of the groups through website and Facebook.

Help with initial start-up costs (i.e. t-shirts, training 1-3 individuals in CPR/First Aid)

Fees collected from participants will go towards this, as will any sponsors I can get. I hope to get a t-shirt sponsor, and possibly get free CPR training by rescue squad. Left over revenue, if any, will support this and future recreation programs.



Bethany Witham <cambridgeclerk@gmail.com>

Walking Group

3 messages

Bethany Witham <cambridgeclerk@gmail.com>

Mon, May 6, 2013 at 11:15 AM

To: "McCallum, Donna" <dmccallum@adirondacktrustinsurance.com>

Good Morning Donna,

I forgot to email you Friday but our Youth Director is looking to start a walking program in the Village and we are wondering if this is something we can do or not as far as the Insurance goes. I attached her draft proposal for you to look at. Thank you

—

*Bethany Witham**Clerk/Treasurer**W: (518) 677-2622**C: (518) 681-0723**F: (518) 677-3916**Like us on Facebook @ village of Cambridge NY***Walking Group.pdf**

51K

Donna McCallum <dmccallum@adirondacktrustinsurance.com>

Mon, May 6, 2013 at 11:40 AM

To: Bethany Witham <cambridgeclerk@gmail.com>

Hi Bethany: I'm running this by the underwriter because there is an exclusion under our medical payments coverage to "athletic participants" and I'm not sure if walking falls into that definition or not (jogging probably does). Of course, if someone were to be seriously injured due to negligence on the part of the Village while performing this activity the Village would still be protected under their general liability coverage. I would say that if you are obtaining waivers you should be Ok to proceed with this regardless of whether or not medical payments coverage is provided.

Regards, Donna

Donna McCallum, CIC

Senior Account Manager

Direct Phone: 518-886-0592; Switchboard: 518-584-5300; Fax: 518-584-7306

From: Bethany Witham [mailto:cambridgeclerk@gmail.com]**Sent:** Monday, May 06, 2013 11:15 AM**To:** Donna McCallum**Subject:** Walking Group

[Quoted text hidden]

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Bethany Witham <cambridgeclerk@gmail.com>
To: Donna McCallum <dmccallum@adirondacktrustinsurance.com>

Mon, May 6, 2013 at 12:35 PM

Thanks Donna,
I will pass this on. They asked her for a little more detail so hopefully we will hear back from the underwriter before the June meeting and then we will have a better idea from the Village Board as well. Thank you for your help
[Quoted text hidden]

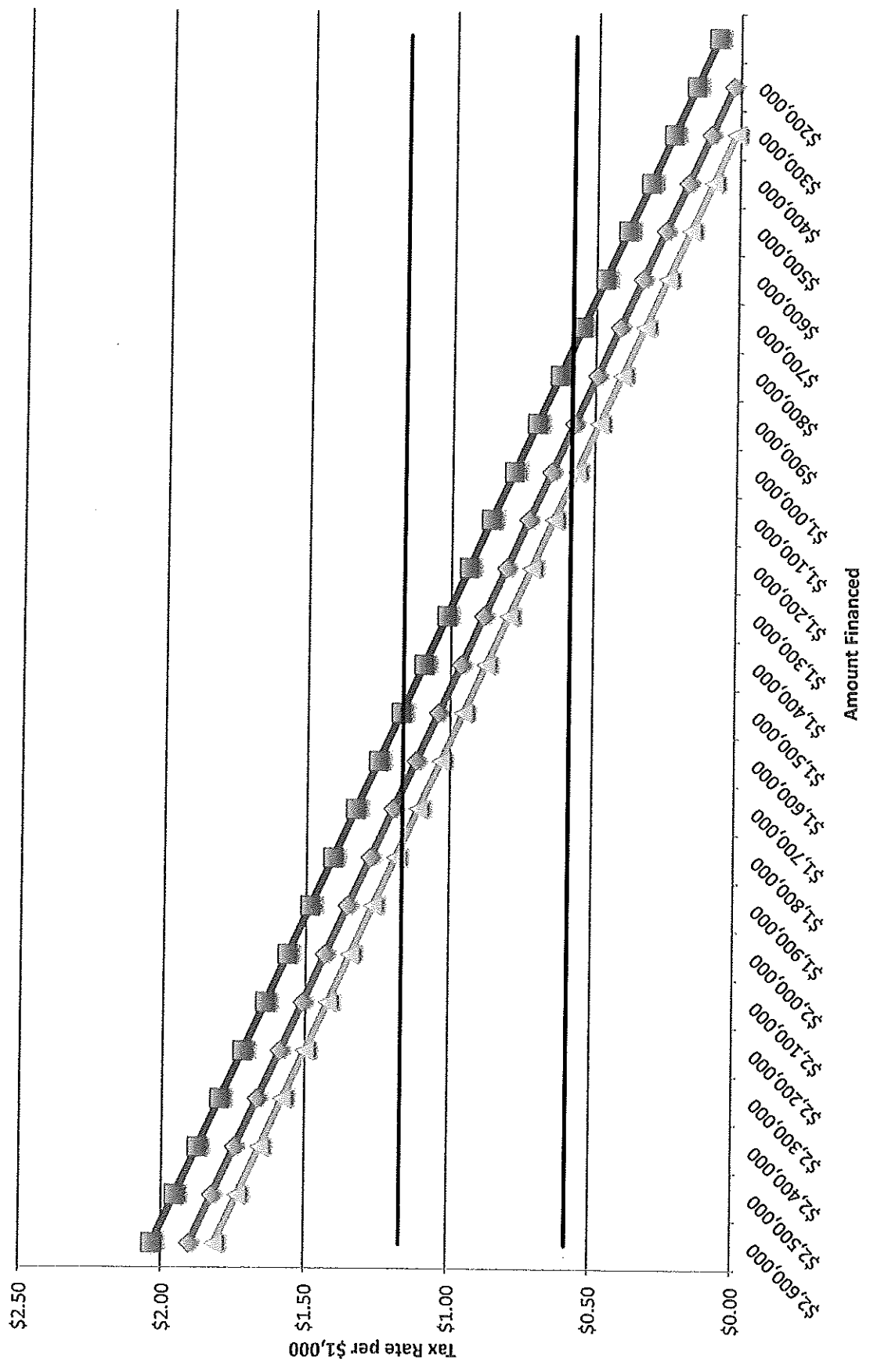
Donna McCallum <dmccallum@adirondacktrustinsurance.com>
To: Bethany Witham <cambridgeclerk@gmail.com>

Mon, May 6, 2013 at 3:01 PM

Hi Bethany: Word just came back that medical payments coverage would not apply to the walkers. However, I'm sure that this will be spelled out in the waiver form each participant will be asked to sign.

Regards, Donna

Village only
 Towns \$3k ea.
 Towns \$5k ea.
 10% increase



COMMUNITY ARTS GRANT

ORGANIZATIONAL INTERIM REPORT

Send completed Interim Report by due date via email (outreach@larac.org),
or mail (Arts Initiative, LARAC, 7 Lapham Place, Glens Falls, NY 12801)
Questions? Call 798-1144, ext. 4

ORGANIZATION NAME: Village of Cambridge New York
REPORT PREPARED BY: Sara Kelly Village of Cambridge trustee
PHONE: 518-677-3005 EMAIL: trusteekelly@cambridgeny.gov
DATE OF REPORT: May 10, 2013

1. a. Name of Funded Event(s) **Sunday afternoon in the Park Concerts**

b. Describe to what extent your organization has already prepared for the activities referred to in its contract with LARAC.

I have contacted and reserved musicians for 4 performances. We are working on scheduling the 5th band, which includes dancers from Hubbard Hall so it's a bit more difficult to get everyone together on it.

Working with the Village we have reserved funds in the 2013-14 Budget for the concert series above the grant monies, which hopefully will cover the series.

I have contacted the Cambridge Valley Chamber of Commerce about their donation of \$500 also.

Established a rain location in our newly restored Passenger Depot, in Railroad Park. Currently owned by the Cambridge Community Partnership

2. List dates, times, locations, & fees of upcoming funded programs. If not yet known, please contact the Grant Director as soon as the information is available. If you are presenting a series, please list each event/performance & provide the above information.

List each Event	Date	Time	Place (be specific)	Ticket/workshop Fee
The Cello Seminar @ Music from Salem	June 16, 2013	2 pm	Gazebo at Memorial Park, Main Street	Free
Athena Burke and friends	July 16, 2013	2 pm	Gazebo at Memorial Park, Main Street	Free
John Kribs and friends	July 28, 2013	2 pm	Gazebo at Memorial Park, Main Street	Free
Roadside Blues Band Date not confirmed	August 4 or 11,	2 pm	Gazebo at Memorial park, Main Street	Free
Hubbard Hall Irish Step Tune Jam and dancers	August 11 or 18 Not confirmed	2 pm	Gazebo at Memorial Park, Main Street	Free

3. Is your organization having any difficulties in carrying out the activities for which it received the grant? If so, please explain. If changes need to be made other than date and time, you **MUST** fill out a **Request Change Form BEFORE** the change is made. *Not receiving permission for changes may jeopardize current and future funding.*

No difficulties so far.

4. State the ways your organization will advertise this program. As part of your Final Report, you are expected to send proof of announcing or advertising your events, paid or unpaid.

<i>List the types of free advertising you will use.</i>	<i>Specifically name any paid advertising</i>	<i>Approximate price of the paid advertising</i>
Press releases	Production of posters/fliers	Less than \$100.00
Facebook	A&M Printers	
Village Website		
Local Newspaper calendars		
In kind donations of graphic design and time from Village board members and community members		

REMINDERS

- Public Credit statement and logos must appear on all promotional materials. Press releases should contain the public statement.
- ☐ Check if you need Public Credit Posters sent to you for posting at your event. (Must have posted if there are no programs at your event.)
- Compliance on returning Interim and Final Reports is a consideration for future funding through this grant program.

VILLAGE OF CAMBRIDGE

56 North Park Street
Cambridge, N.Y. 12816
518-677-2622

THIS PERFORMANCE AGREEMENT is made and entered into as of _____, 20____, by and between The Village of Cambridge ("Village"), whose business address is 56 North Park Street, Cambridge NY 12816 and the musical entertainment group _____ ("Musician"), whose business address is _____. In consideration of the mutual covenants herein contained and, intending to be legally bound hereby, the Village and Musician agree as follows:

1. **ENGAGEMENT** The Village hereby engages Musician to render a musical performance ("The Performance"), and Musician hereby agrees to render such Performance under the terms and conditions specified herein.

2. **INDIVIDUALS COMPRISING MUSICIAN** The Musician consists of the following individuals:_____, _____, _____, _____. Musician's obligation to perform hereunder is subject to the unavailability of Musician as a result of sickness, accidents, acts of God, and other reasons beyond Musician's control.

3. **LOCATION OF PERFORMANCE** The Performance will take place at the following Location: Memorial Park Gazebo, 21 West Main Street, in front of the Cambridge Public Library. This is an outdoor venue, with a roof and floor but no side protection. Sound system, lights, and break music will be supplied by the Musician.

RAIN LOCATION: The Passenger Depot Building in Railroad Park, next to the Cambridge Hotel. This venue will be used if an all day rain is predicted, or thunderstorm threats are forecasted.

Phone/Email: 518-677-2622 during business hours, e-mail: trusteeKelly@cambridgeny.gov. Day of Event contact information: 518-677-3005 or 518-677-8196 and the same e-mail address as above

4. **DATE AND TIME OF PERFORMANCE** The day and date of the Performance is _____, 20____. The venue will be available for set-up on _____, 20____, at (time) _____. The music will start at (time) 2 pm and end at 4:40 pm The Musician will play approximately 2 hours with a half our intermission if needed.

5. **PAYMENT** In full consideration for all services rendered by Musician at the Performance, Village agrees to make the following payment in U.S. funds to Musician. A set fee of \$_____. Payment: Village will pay Musician the full amount of the payment in cash, money order, or certified check payable to _____ on day of performance.

I /we agree to the above terms and enter into this contract willingly and in good faith.

_____, Date _____, _____, Date _____
Sara Kelly, Representative for the Village Representative of Musician

SUMMER CONCERT SERIES report for the Board, June 5, 2013

Dates for Concerts so far:

June 16: The Cello Seminar @ Music from Salem

What could be better than the sound of three wonderful cellists playing everything from Bach to the Beatles? The Boston Conservatory Cello Trio will bring a variety of music to Sunday Concerts in the Park on June 16th. Members of the Trio are all alumni of The Boston Conservatory and Music from Salem's Cello Seminar.

July 14: Athena Burke in Concert. *Corresponds with the Open Studios tour*

July 28: John Kribs and Friends

August 4: Roadside Blues Band

I'm still planning to have the Hubbard Hall Irish Step Dance Tune Jam Band, plus the Irish Step Dancers class in August if possible, as the final concert.

RAIN LOCATION: I have spoken with Sarah Ashton regarding using the Passenger Depot for a rain location. We have permission, we may need to source chairs.

ARTIST CONTRACTS: Please check over proposed artist contracts. Since we have a rain location it would have to be a serious act of god for us to cancel the concert, so the percentage paid for a cancelled concert is less of a concern. We could probably remove the clause. From what I found on-line (*FORCE MAJEURE. Neither Artist nor Purchaser shall be liable for failure to appear or perform its obligations under this agreement in the event that such failure is caused by or due to the acts or regulations of public authorities, labor difficulties, civil tumult, inclement weather, strike, epidemic, interruption or delay of transportation service, or any other legitimate cause beyond the control of Artist and Purchaser.*) This seems to cover it

The Interim report to LARAC has been submitted, see attached.

FUNDRAISING: I have been approached Meaghan Wilkins acting on behalf of the Cambridge United Fund about fundraising at our concerts. I think this needs to get discussed with the Fire Department, and any other local not for profits that might be interested and set up a schedule. They should be acting independently of the Village so we have no responsibility in what they are selling/serving.

BOARD RESPONSIBILITIES: I would greatly appreciate some help with the concerts, there should be at least one board representative at each concert. Musicians like to be paid on day of performance, so we'll need to have checks, and the artists will need some direction about where power is and anything else that we might need to provide. If we have a rainy day we'll need to make sure we have keys and chairs for the Passenger depot.

Press releases will be frequent, and I'll be posting on facebook and the website as well. I'm hoping to have time to set up a proper logo and poster for distribution around town.

FIREHOUSE FUNDRAISING REPORT June 2013

Sorry I missed the meeting on the 22nd, I did actually do some work towards the cause though.

The website is set up, the url is www.cambridgenyfirehousefund.org

Right now it contains the press release about volunteering, the postcard image and Rick's power-point turned into a series of photos.

It's a wordpress site which is easy to edit, so I can share the log in information with whoever wants to be able to update it.

I paid for the url (\$15 annually) and it's on my hosting company.

The Thermometer:

Ted Berndt volunteered and delivered the board for the thermometer, which I've sanded, filled and base-coated. I should be able to get the thermometer painted on by the time of the meeting, with the top number, website and thermometer graphic. I discussed with Val about leaving the numbers off, so we can mark it up as we need, paint markers are great for this. I hope to have it delivered to the fire department before I leave town.

Fundraising: It would be great to have a group of volunteers that would work the concerts and other events selling 50/50 tickets or food, or even just a jug to at least try to get the word out and the fundraising started. Just a thought

Below is a list of county owned properties in your town being offered for sale to the public. You own property adjacent to one of these parcels. As a courtesy, this department wishes to inform you of their availability for sale. The parcel you adjoin is highlighted in a fluorescent color. You may obtain a complete list of parcels being offered for sale to the public at www.auctionsinternational.com
 Washington County Real Property Tax Services

ONLY CASH OR GUARANTEED FUNDS ACCEPTED ON DAY OF PUBLIC LAND SALE

AUCTION OF WASHINGTON COUNTY-OWNED PROPERTIES

KINGSBURY VOLUNTEER HOSE CO. NO. 1

3715 BURGOYNE AVE.; HUDSON FALLS, NY 12839

Parcels to be Auctioned, Saturday, June 15, 2013

10:00 A.M. ITEM #'s 1- 132

Registration for bidder number to begin at 8:30 A.M.

LIST IS SUBJECT TO CHANGE DUE TO REPURCHASE PROVISIONS
 TO FORMER OWNERS IN EFFECT UNTIL JUNE 7, 2013 AND ALSO SUBJECT TO
 ADDITIONS & DELETIONS

SIZE & TYPE PROVIDED BY REAL PROPERTY TAX SERVICES

ACTUAL SIZE & TYPE OF PROPERTY MAY VARY

ITEM #/TOWN	LAST KNOWN OWNER	TAX MAP SECTION	LOCATION	APRX.SZ.	TYPE	YR
JACKSON:						
Town of Jackson:						
81	Cleveland E James/Cleveland Charles	216.3-4-27	Battenkill Evergreens	40 x 150	Res vac land	11
82	Giroux Richard J	216.3-4-59	248 Battenkill Evergreens	100 x 148	Mfg housing	11
83	Goodspeed Pauline G Estate/Goodspeed Leo	224.-1-12.17	3364 State Route 22	3.98 Ac	1 Family Res	11
84	Gillis Terence W/Gillis Helen	240.-4-35	State Route 22/E Off	3.80 Ac	Vacant rural	11
85	Hayes Charles Sr LE/Hayes Charles Jr	248.-1-28	2337 State Route 22	43.20 Ac	Rural Res	11
86	Neverwaste Inc	256.-1-4.4	15 Plains Rd	109.48 Ac	Nursery	11